

## Area Coordinator Duties

Must be a GERL member in good standing.

Inspect properties of prospective adoptee, whether it is their farm or a boarding facility and facilitate any paperwork necessary.

Meet with owners of horses who are being donated to GERL and help to facilitate the paperwork.

Perform twice yearly inspections (and more if necessary) of GERL adopted horses in your territory (photos & paperwork).

Perform monthly visits or phone calls to foster families in your county.

Help to feed and take care of horses in your area, if needed.

Speak & give presentations at meetings that we are requested to attend (4H, saddle club, rotary club, etc.).

Take calls from people concerned about horses in your area and possibly do a drive-by inspection with photos. Backed up by calling GDA after this is discussed with a Board Member.

Volunteer at GERL Fundraisers, when possible.

Volunteer at the impounds when there are auctions or workdays.

Help other Area Coordinators in your region and teaming up when necessary to get the job done.

Be an agent of GERL and network to help educate everyone you know about our organization.

Be familiar with GERL's guidelines on involvement with starvation cases, rescues, etc.

Help coordinate 10-County meetings and training with local law enforcement and animal control agencies

Help coordinate Vaccination and Castration clinics

Pick up donated items for auctions when they are located in your area.

These are the duties of our Area Coordinators. The day to day operations change with each new situation. We all work together to get the job done, whatever it takes!